

School of Architecture, Planning and Landscape

MSc Urban Planning

**2023/24 Induction Timetable**

The following induction activities will take place during the week beginning 18<sup>th</sup> September ahead of the start of teaching. They are designed to help you settle into your studies at Newcastle and to make contact with staff and students from your programme. Maps of the campus are available online through <https://www.ncl.ac.uk/who-we-are/contact/maps/>. You may also wish to download the free Newcastle University App which provides access to maps and other useful sources of information – please see <https://services.ncl.ac.uk/itservice/teaching-services/mobile/universityapp/>

MONDAY 18 SEPTEMBER		
TIME	ACTIVITY	ATTENDANCE INFORMATION (Online/Present in Person)
9:00-10:00	Welcome to the Department of Planning and Urban Design	In Person Venue: MED.David Shaw LT
10:00 -12:00	Course and School Introduction	In Person Venue: HDB.G.13
13:00-15:00	MSC UP BRIEFING/PATHWAYS MEETING	In Person Venue: HDB.G.13
TUESDAY 19 SEPTEMBER		
No Activities		
WEDNESDAY 20 SEPTEMBER		
No Activities		
THURSDAY 21 SEPTEMBER		
12:00 - 13:30	Meet your Personal Tutor and Tours	In Person Venue: TBC
14:00-15:00	RTPI Talk	In Person Venue: HDB.1.02
15:30 – 17:00	MSc Urban Planning Annual Lecture	In Person Venue: Herschel Building, Curtis Auditorium
17:00-18:00	PGT Afternoon Tea	In Person Venue: Herschel Building TR4

FRIDAY 22 SEPTEMBER

10.00 -10.30	Careers Welcome	Online <a href="https://mycareer.ncl.ac.uk/leap/event.html?id=7116&amp;service=Careers%20Service">https://mycareer.ncl.ac.uk/leap/event.html?id=7116&amp;service=Careers%20Service</a>
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\* The specific timing of your Personal Tutor Session may be subject to change, based on the workload and conflicting activities of your Personal Tutor. Please keep a look out for e-mails and calendar invites from your Personal Tutor.

\*\* For the careers sessions please follow the link to the booking page on MyCareer and once booked, the Joining button will be viable.

### Induction Guide

The following site will provide you with useful information ahead of your arrival at Newcastle [Before you Arrive - Student Welcome - Newcastle University \(ncl.ac.uk\)](#)

In addition to the induction activities noted on your timetable, please complete the following by Friday 22nd September 2023. If you experience any difficulties, please contact your Learning & Teaching Assistant for assistance.

**Registration** – Instructions on how to register will have been sent to the personal email address you included in your application. Provisionally registering before you arrive will save you time when you get to University. For further details on how to do this please visit [Online Registration - Student Welcome - Newcastle University \(ncl.ac.uk\)](#)

The system used for registration (S3P) is also where you can keep your details up-to-date (e.g. change of address), produced standard University documents and notify the University of any absence from study.

For students who require access to the Architecture Building or Building Science, your smartcards will be updated during the induction weeks to provide authorisation. If you are still unable to access the buildings by Monday 9<sup>th</sup> October 2023 please email the School Reception ([APLReception@ncl.ac.uk](mailto:APLReception@ncl.ac.uk)).

**Campus and the Robinson Library** –The Library (<http://www.ncl.ac.uk/library/>) will be a useful resource during your time at Newcastle. In addition, subject specific information is available through <http://libguides.ncl.ac.uk/apl>

Maps of campus are available via <https://www.ncl.ac.uk/who-we-are/contact/maps/> and you may like to make note of the following buildings:

- Ref 27 – Architecture Building (main School Reception)
- Ref 32 – Henry Daysh Building (Administration Office, level 5)
- Ref 28 – Building Science
- Ref 35 – Robinson Library
- Ref 1 – King’s Gate (Student Services hub <http://www.ncl.ac.uk/student-services/>)